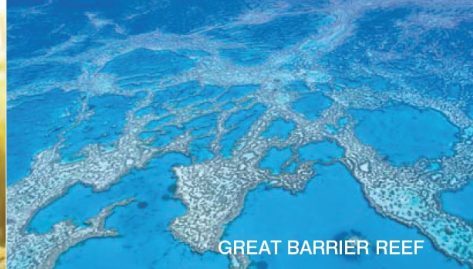


2016 CLTFA National Conference INAUGURAL ASIAN PACIFIC CHINESE CONFERENCE

澳大利亚中文教师联合会第二十二届年会
暨首届亚太汉语教学大会

Hosted by Chinese Language Teachers' Association of Queensland

主办：昆士兰中文教师协会



July 9th to 10th 2016

Queensland University
of Technology
(Gardens Point Campus)

Exhibitors Manual

Venue

Address: P Block, Level 5
QUT Gardens Point Campus,
2 George Street, Brisbane, QLD 4000

The Exhibition and will be held on Level 5 of P Block. Please check in at the registration desk for more details.

Map

For a Map of the QUT Gardens Point Campus, please visit:
<https://www.qut.edu.au/campuses-and-facilities/gardens-point-campus/maps-and-getting-here>

Sponsorship Manager

Contact: Hui Richards
Phone: 0061 7 3138 0378
Email: ht.richards@qut.edu.au

Event Manager

Contact: Lauren Kerr
Email: cltfaq2016@qut.edu.au

Website: <http://www.cltaq.com/cltfa-conference-2016.html>

Exhibition Inclusions

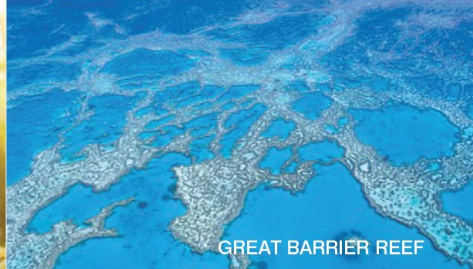
Exhibitors will be provided with 1-2 undressed table/s for the display of brochures, flyers, merchandise etc. as per your chosen sponsorship. There will also be space for 1 standard size pull-up banner, to be provided by the exhibitor. In addition you will be allocated 1-2 computers/large screens for showing images/slide show etc.

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Parking

Parking is available on campus under P Block. For more information, please visit the following website,
http://www.fmd.qut.edu.au/security/parking/casual_parking.jsp

Internet

Wireless Internet will be available throughout the P block.

At registration you will be issued a login and password where you will be able to connect to the QUT Wireless network.

Move In

Exhibitors will have access to Move-in on
Saturday 9 July between 7.00 –8.00am.

Access to set up will not be available outside of this time.

Registration times:
Saturday 9 July 7.30am

The organiser and the venue accepts no responsibility for any items delivered or left for collection and accepts no responsibility for damage to, or loss of these items.

Exhibitor Freight will only be accepted on Friday 8 July between 8am—5pm. Please use the delivery label provided.

Move Out

Exhibitors are required to dismantle their displays on **Sunday 10th July** between 1.20 - 4.00pm at the conclusion of the Conference.

Security and Storage

The organiser and venue accepts no responsibility for damage to, or loss of any exhibition items.

Items of value should not be left unattended at any time. The exhibition space will be locked at the end of each day, however we recommend you take valuables with you. Anything left in the exhibition space is done at your own risk.